



A G E N D A

CORINTH-SHILOH SPECIAL PURPOSE TAX DISTRICT COMMISSION MEETING

February 13, 2025

6:00 PM

**Training Room, Corinth-Shiloh Fire Department
940 Old Clemson Highway, Seneca, SC 29672**

Call to Order

[Fire Chief Kevin Christenbury will conduct meeting until election of Chairman]

Moment of Silence

Invocation

Approval of Minutes January 30, 2025

Election of Officers

Commission Chairman

[Newly elected Chair will conduct the meeting from this point] forward]

Commission Vice-Chairman

Commission Treasurer

Fire Chief Comments

Public Comment Session

[Limited to a total of fifty (50) minutes, five (5) minutes per person]

If you are not able to attend in person and you have a comment, you may submit it by emailing kevinc@corinthshilohfd.com or calling 864-710-7011, so that your comment may be read into the record.

Commission Member Comments

Adoption of By-Laws

[motion required to adopt]

Discussion and adoption of proposed by-laws

Executive Session

[upon reconvening Commission may take a Vote and/or take Action on matters brought up for discussion in Executive Session, if required]

None for this meeting

Adjourn

Next Meeting: Workshop

Tuesday, February 18, 2025 at 6pm, Corinth-Shiloh Fire Department, Training Room

Workshop - No Action Taken

COMMISSION MEMBERS

**Dr. William Howiler, Jr.
Misty Morris**

**Monty Marcengill
Wayne Smith**

Richard Walton

Appointment of Staff Liaison / Fire Chief:

Mr. Smith made a motion, seconded by Mr. Walton, approved 5-0, to appoint Chief Christenbury as Staff Liaison / Fire Chief of the Corinth-Shiloh Special Purpose Tax District for Fire Protection and the related Commission.

Public Comment Session:

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- No member of the public had comments

Commission Member Comments:

- Commissioner Howler made a motion, seconded by Mr. Smith, approved 5-0 to approve to nominate Mr. Brandon Shirley as a consultant for the Corinth-Shiloh Special Purpose Tax District Commission.

Executive Session:

None for this meeting

Adjourn:

Mr. Walton made a motion Mr. Smith seconded, approved unanimously, to adjourn at 7:08pm

Respectfully Submitted:

Kevin Whelan
Commission Staff Secretary

Next Meeting:

February 6, 2025 – Workshop

No Action Taken.

Continue introductions and team building

6:00 pm, Training Room, Corinth-Shiloh Fire Department

940 Old Clemson Highway, Seneca, SC 29672

- Mr Marcengill - asked by County Council Member Don Mize
- Dr. Howiler - volunteered
- Ms. Carlquia (member of the public) expressed a number of concerns to the commission many related to the area in which she lives (Royal Summit Drive). These concerns included response times, equipment, fire district classification, number of people to be hired. She expressed concern that decisions were being made without consulting members of the public
 - Mr. Smith expressed his agreement that citizens had a right to know
 - Ms. Morris expressed gratitude for the comments

Oath of Office:

Chaplin John "Bill" Box administered the Oath of Office to:

Dr. William Howiler, Jr.

Monty Marcengill

Misty Morris

Wayne Smith

Richard Walton

All commissioners read the Oath of Office together.

Approval of Minutes:

No previous meeting minutes available, as this was the first meeting of the Fire Commission

Adoption of Rules of Procedures:

Ms. Morris made a motion, seconded by Mr. Smith, approved 5-0, to adopt Model Rules of Parliamentary Procedure for South Carolina Counties

Adoption of Regular Meeting Schedule:

Mr. Walton made a motion, seconded by Mr. Smith, approved 5-0, to change the Thursday, March 13, 2025 meeting to Tuesday, March 11, 2025.

Mr. Walton made a motion, seconded by Mr. Smith, approved 5-0, to adopt the 2025 meeting schedule.

Appointment of Staff Secretary:

Ms. Morris made a motion, seconded by Dr. Howiler, approved 5-0, to appoint Mr. Kevin Whelan as Staff Secretary for the Corinth-Shiloh Special Purpose Tax District Commission.

Meet and Greet / Purpose of the Group:

Chief Christenbury turned the floor over to Mr. Brandon Shirley to conduct an informal introduction of the commission members' background and reason for interest in service on the commission:

- Mr. Walton - Retired TTI executive largely servicing Home Depot as a customer
- Mr. Smith - Retired Duke Energy engineer, background associated with fire response
- Ms. Morris - Former ER mental health professional, military spouse, Mom
- Mr. Marcengill - Retired military, Retired Clemson University Fleet manager
- Dr. Howiler - Physician, Former Board Chair Oconee Medical Center, EMT-P, Trainer

This was followed by general questions by members of the community and commission members:

- Mr. T. Murphy (assistant chief volunteer fire department) asked each commissioner to describe their fire or emergency services background:
 - Mr. Walton - none
 - Mr. Smith - fire response team at Duke Energy
 - Ms. Morris - ER mental health professional, recent beneficiary of emergency response
 - Mr. Marcengill - procurement of fire equipment Clemson Fire Department
 - Dr. Howiler - a Volunteer EMT work with various fire organizations. EMT trainer for many years
- Mr. Walton asked about finances and accounting practices and sources: Members of the current volunteer fire department indicated that there will be a need for the commission to establish bank accounts and accounting practices. There are funds available from the volunteer fire department fundraising that could be made available to the fire district while it awaits cash flow from the tax revenue. These are all items that should be planned as early actions of the commission in concert with the volunteer fire department.
- B. Shirley asked that each member of the commission express their goals:
 - Mr. Walton - learn everything
 - Mr. Smith - get the fire department everything they need
 - Ms. Morris - to serve
 - Mr. Marcengill - help with procurement
 - Dr. Howiler - Learn, assure proper use of our tax dollars, provide quality fire and emergency services
- Ms. H. Mohr (member of the community) asked that the commission keep in mind that we are in a rural area subject to wildfire and their planning should include protection against this eventuality. She identified herself as an employee of the U.S. Forest Service with a background in wildfire prevention and protection.
- Mr. D. Crockett (member of the community) asked the members how they came to be selected for the commission, was it voluntary or through recruitment
 - Mr. Walton - asked by County Council Member Glen Hart
 - Mr. Smith - recruited by County Council Member Matt Durham
 - Ms. Morris - recruited by County Council Member Matt Durham