Minutes

CORINTH-SHILOH SPECIAL PURPOSE TAX DISTRICT COMMISSION MEETING

August 14, 2025

6:00 PM

Commissioners:
Dr. William Howiler, Jr
Mr. Monty Marcengill
Ms. Misty Morris
Mr. Wayne Smith
Mr. Richard Walton

The Corinth-Shiloh Fire Commission met at 6:00 p.m.at the Corinth-Shiloh Fire Department, 940 Old Clemson Highway, Seneca, SC, with all Commissioners and Chief Kevin Christenbury in attendance.

Press: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting, and agenda were posted on the bulletin board at the Corinth-Shiloh Fire Department, 940 Old Clemson Highway, Seneca, SC, and the fire department website [www.corinthshilohfd.com]. In addition, it was made available to the newspaper, radio stations, television stations, concerned citizens and to interested parties upon request.

No press was present for this meeting

Call to Order:

Chairman Howiler called the meeting to order at 6:00 p.m.

Moment of Silence:

Chairman Howiler called for a moment of silence.

Invocation:

Brandon Shirley gave the invocation.

Approval of Minutes:

Chairman Howiler asked if there was a motion to approve the minutes of the previous meeting held on July 10, 2025. Commissioner Morris moved to approve the minutes as presented. Commissioner Walton seconded the motion. The Chairman called for a vote, and all five commissioners voted in favor of the motion, thereby approving the minutes. Vote 5-0.

Fire Chief Comments:

Chief Christenbury addressed the commission, covering the following items:

1. **Calendar of Events**
   - July – No events to report
   - August – Impromptu Volunteer Get-Together will be held following a Saturday morning training on August 23rd, 2025, from 3:00 p.m. -6:00 p.m. Drop-in style gathering with food provided.

2. **Administration and Human Resources**
   - The department is developing a facilities use agreement for the training room. This agreement will outline guidelines for maintaining cleanliness and adherence to department rules for outside gatherings. This was initiated by the increased requests over the last couple of months for the training room's use.
   - **Recruits:**
     - Received one applicant for a certified firefighter
     - A former member wishes to return as administrative support
     - Department has spoken with several people throughout the summer who have expressed interest but have not stopped by the station.
   - **Volunteers:**
     - One of our volunteers will be teaching EMT class in January at Tri-County Technical College (TCTC)
     - Two volunteers will be completing their EMT in September
     - One volunteer will start an EMT class at Clemson in September
   - **County Staffing Adjustment:**
     - Will assist FD12 (Friendship Fire Department) on Mondays and Thursdays, from 9:00 a.m.-12:00 p.m.
   - No update from previously submitted grants
   - County IDs will be expiring soon. Jessica Grant will set up a photography area at the station so that we can get updated and new volunteer photos during our September business meeting.

3. **Budget and Finance:**
   - The July budget expenses for the station have been presented. This is not a document from the accountant, this is an in-house monthly tracking spreadsheet.

4. **Budget and Finance**
   - Quarterly County check for April/May/June 2025 has been received and deposited this month.

5. **Building and Grounds:**
   - **Main Station:**
     - We received a quote for approximately $2,400 to reseal the parking lot. This will be the last major update needed at the station.
   - **Sub-Station:**
     - It has been reported that the Bay 1 door has a grinding noise when in operation. We have notified the County.

6. **Equipment and Transportation:**
   - Dodge Charger – This has been sold, and the check has been deposited.
   - SC Forestry Commission Brush Truck – Brush 30 – This vehicle is not yet ready to put into operation. Currently awaiting additional parts, light and siren to be installed.
   - The 2018 Dodge Ram is available for administrative activities to include a student/class car.
   - Command boards will be placed into service after training on Saturday, August 23rd.

7. **Incident Report**
   - There was a 60% increase from July 2024 to July 2025.
   - There has been a 24% year to date, January to July 2025.
   - Received and gave mutual aid, tracking on average.
   - Call overlap went up slightly.
   - The new County software, Alpine, was used for the July reporting.

Public Comment Session

If you cannot attend in person and you have a comment, you may submit it by emailing kwhelen@corinthshilohfd.com or calling 864-710-7011, so that your comment may be read into the record.

None for this meeting

Commission Member Comments:

Commissioner Morris:

Regarding the Chief's report on call overlap, Commissioner Morris inquired about the Urgent Care instances of overlap and how we can minimize future occurrences.

- The Chief responded to Commissioner Morris, stating that he had emailed the county regarding the matter and will provide an update to the Commission when available.
- Regarding the Chief's report pertaining to the parking lot resealing quote, Commissioner Morris asked if this could be included with the concrete repair.
- Volunteer Ryan Phillips stated that typically asphalt and concrete companies are separate companies that do not have overlapping building materials.

- Chief Christenbury stated that we could roll the resealing into the concrete project, but it should remain accounted for separately.

Commissioner Walton: no comments

Commissioner Smith: no comments

Commissioner Marcengill: After spending time with Kevin Christenbury, Bill Box and Amanda Brock from the County this past week, I still have a lot to learn and ask for your patience.

Chairman Howiler: Thanked everyone for their help.

Committee Reports:

None for this meeting

Executive Session:

Chairman Howiler made a motion to enter Executive Session at 6:25 p.m. for the purpose of discussing financial matters and contractual obligations. The motion was seconded by Commissioner Walton and carried unanimously. Vote 5-0.

The Commission returned to regular session at 8:44 p.m. with a vote to end Executive Sessions with a vote 5-0.

Loan Renewal:

Commissioner Walton made a motion to support the CSFD loan renewal of $225,399.90 with an additional amount of $60,000 for concrete repairs to the main station. Seconded by Commissioner Morris. Chairman Howiler called for the vote, and the motion carried unanimously, 5–0.

Action Items:

- Danny Delmarco recommends if we proceed with a lease buy-out with the County that it would be beneficial to wait until December 31, 2025, as the lease states the buy-out amount would drop $10,000 on January 1, 2026.
- At the request of Commissioner Morris, Mr. Delmarco and Chief Christenbury will work with an attorney for clarification on the sub-station lease.
- Mr. Delmarco will contact Dogwood Bank to request additional time beyond the end of August for the loan renewal in addition to other options.
- Chief Christenbury will get updated sub-station project drawings. He will provide the commission updates as they develop.
- Chairman Howiler noted that Commissioners will need to determine their hiring committee community representative at the next committee meeting.
- Commissioner Marcengill would like a document from the volunteers related to asset usage for $1.00 between the District and the volunteers.